

**Umatilla County Fire District #1**  
**JOB DESCRIPTION**  
**FIREFIGHTER/PARAMEDIC**

**Supervision Received**

Works under the general guidance of the shift Lieutenant

**Qualifications & Traits**

1. Ability to communicate in written and oral mediums.
2. Even tempered – able to respond appropriately and professionally to varied, potentially stressful situations.
3. Ability to professionally represent the District to the public, other agencies and organizations.
4. Integrity and dedication – ability to adhere to moral and ethical principals with unwavering dedication to purpose.

**Minimum Requirements**

1. Valid Oregon or Washington state driver’s license upon employment.
2. State of Oregon certified Paramedic or ability to obtain within three (3) months of hire.
3. NFPA Firefighter 1 or equivalent upon employment
4. Valid ACLS and PALS certifications upon employment.
5. High School graduate or equivalent

**Desired Requirements**

1. Associate Degree in Fire Protection Technology or Fire Science

**ESSENTIAL DUTIES AND RESPONSIBILTIES**

1. Respond to medical aid and fire calls; may direct activities at fires and other emergencies unless/until relieved by higher authority.
2. Maintains fire district equipment and grounds including routine housekeeping and maintenance duties.
3. Performs necessary testing and maintenance of fire hose, fire apparatus and other district equipment.
4. Provides assistance and training to paid-on-call personnel.
5. Provides information and instruction to other firefighters and members of the public on subjects relating to fire safety, firefighting and emergency medical procedures.
6. Operates (drives) ambulances to provide routine and emergency service.
7. Performs fire safety inspections.
8. Provides fire station tours and information to visitors; assists the public with questions and concerns.
9. Maintains accurate, legible and complete records and reports as assigned by supervisor.
10. Performs specialized fire and safety functions an assigned and trained.

11. Meets requirements of the State of Oregon to obtain and/or maintain EMT certification as required.
12. Meets UCFD#1 physical fitness recommendations.
13. Attends and participates in drills and training.
14. Other duties as assigned by supervisors.

### **Selection Guidelines**

May include any or all of the following: District Application; review of education and experience; written examination, assessment center, personal interview; background check and verifications which may include a detailed background investigation; hiring list; offer of employment; post offer physical examination including drug screen and psychological assessment.

### **Physical Demands**

The physical demands described here are representative of those that must be met by a member to successfully perform the essential functions of this job. While performing the duties of this job, the member is frequently required to; stand, sit, walk, talk or hear, use hands and fingers, handle, or operate objects, tools, or controls, and reach with hands and arms. The member is occasionally required to; climb or balance, stoop, kneel, crouch, crawl, and taste or smell. The member must frequently lift and/or move up to 40 pounds and occasionally lift and/or move up to 100 pounds. Specific vision abilities required by this job include: close, distance, color, and peripheral vision, depth perception, and the ability to adjust focus.

### **Tools & Equipment Used**

Vehicle, radio, pager, cell phone, personal computer, GPS, telephone, hand tools, medical equipment, fire equipment and tools, training props, detection and monitoring equipment. Shall be knowledgeable and able to operate all District apparatus, equipment, and tools.

### **Special Requirements**

1. Must meet insurability requirements of District's insurance carrier.
2. Must be able to read, write and speak the English language.

### **Work Environment**

The work environment characteristics described here are representative of those a member encounters while performing the essential functions of this job. While performing the duties of this job, the member works primarily in the shop and apparatus bays, vehicles, apparatus, and outdoor settings in all weather conditions, including temperatures extremes, during day and night. Work is occasionally performed in emergency and stressful situations. Individuals are exposed to sirens and hazards associated with fighting fires including smoke, noxious odors, fumes, chemicals, solvents, and oils. The member occasionally works near moving mechanical parts and in high, precarious places and is occasionally exposed to wet and/or humid conditions, airborne particles, toxic or caustic chemicals, radiation, risk of electrical shock, and vibration. The noise level in the work environment is usually quiet in the office settings, moderate during daily work routines, and loud at emergency scenes.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position. The job description does not constitute an employment agreement between the employer and member and is subject to change

by the employer as the needs of the employer and requirements of the job change. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. UCFD#1 maintains an alcohol, drug, and tobacco free environment.